

RQASSO[®]

Practical Quality Assurance System
for Small Organisations

3rd edition

CD-ROM Version 3.0



Introducing the new PQASSO 3rd edition CD-ROM

Now available from CES

PQASSO is the leading quality assurance system used in the voluntary and community sector, and has received an award for Effectiveness at The Charity Awards 2008. It uses a flexible approach which helps you work at your own pace in managing quality and continuous improvement.

The PQASSO CD-ROM is an information management tool that has been designed as a companion to the PQASSO 3rd edition workpack. The program stores and retrieves the information you collate helping you to gauge instantly how well your organisation is doing against each of the quality standards, helping you:

- plan and monitor your overall PQASSO progress
- obtain a visual representation of your PQASSO progress
- better manage the self-assessment process
- record evidence
- develop action plans
- print PQASSO records in a variety of formats.



A fresh new look!

- Easy to install
- Fresh, spacious and open design with clear layout
- Intuitive and user-friendly navigation
- Frequent, downloadable updates to both program and manual
- Free telephone technical support.



New improved features!

The CD-ROM has many features, all designed to make the implementation process easier for users. They include:

- Templates for developing and updating your overall plan and action plans related to each quality area.
- Filters which enable you to define tasks by person, date and quality area.
- Templates for storing the results of your self-assessments by quality area and providing you with numerical scores.
- Storage of PQASSO evidence which can be linked to Word, Excel or other files stored on your PC.
- Reminders in the system to help you meet key milestones.
- Linked PQASSO Quality Mark workbook template, to prepare for a PQASSO Quality Mark peer review.
- And many more!



About PQASSO

PQASSO is an 'off the shelf' quality assurance system. It offers a practical step-by-step approach to enable you to improve the way your organisation runs and to help you to improve the quality of your services. Designed as a workpack, it is written in plain English and is simple and straightforward to use. PQASSO covers 12 quality standards which address each area of organisational life. It offers a staged approach to implementing quality through three levels of achievement.

The successful implementation of PQASSO is dependent on how well you plan and manage the overall process. This CD-ROM provides you with powerful tools needed for this purpose. It has been designed to work alongside the PQASSO workpack; PQASSO CD-ROM users will also need a copy of the PQASSO workpack to implement PQASSO.

How to purchase the PQASSO 3rd edition CD-ROM

The new 3rd edition CD-ROM costs £45.96 plus VAT (plus 10% postage and packing). To order your copy go to the CES website www.ces-vol.org.uk and download an order form from the publications section.

Any queries about orders should go to:

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